**The Tokyo Electric Power Company Group**

 **Confirmation of Compliance with Sustainable Procurement Guidelines**

We, Tokyo Electric Power Company Group, would like our business partners to carefully read and understand these guidelines and share and comply with the spirit of these guidelines throughout the supply chain.

As a proof that the spirit of these guidelines has been shared and agreed with, we request that this confirmation letter be signed or affixed with the seal of the legal representative of your company.

* We may visit your factories, suppliers, and other sites with your consent in order to confirm the compliance status of this guideline and to promote mutual communication, as necessary.
* If any problems that violate these guidelines occur, we request you immediately report to us and take necessary actions to improve them.

If any appropriate measures for improvement are not taken, we may discontinue placing orders with your company.

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| 　We have read and understood the terms of the above confirmation and hereby submit this confirmation letter.Year Month DayAddressCompany nameRepresentative　　　　　　　　　　　　　　　　　　Signature or seal |

The signer shall be the representative of your company (e.g. representative director) or the delegate who is authorized by the representative (e.g. executive officer).

How to submit this confirmation letter

1. Submission by e-mail

Please send the PDF version of this confirmation letter as an attachment to an email to the following address. Please keep the original at your company:

E-mail subject: Submission of confirmation letter XX Limited

E-mail address: shizai-SR@tepco.co.jp